



CONTROL-D

WEB VIEWER

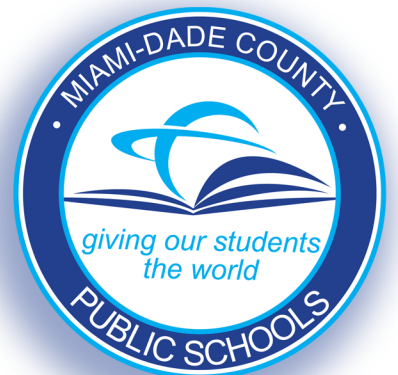




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INTRODUCTION

Miami-Dade County Public Schools and Information Technology Services (ITS) have acquired the **Control-D Web Report Viewer** for users to view and print reports via the Internet. M-DCPS employees who have been assigned RACF security access for WRPT Web Control-D Reports are permitted to use the Report Viewer. A user may see reports distributed to their assigned work location. The reports are exclusively available within the Intranet in the Employee Portal Web Applications.

Scheduled reports that are distributed by ITS are available for viewing. Reports remain available in the Report Viewer based upon the retention period set up by the project team that creates the report.

GETTING STARTED

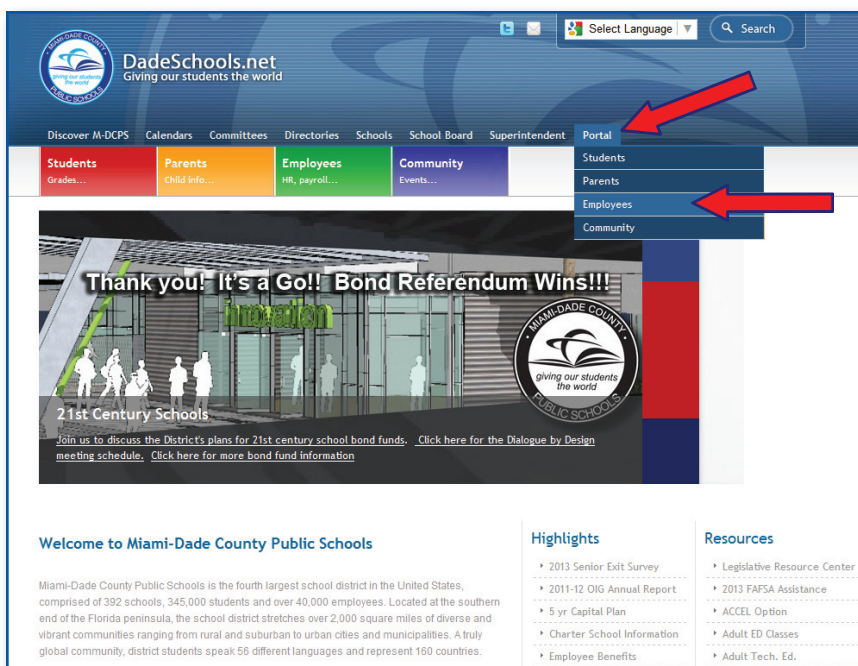
To access the **Portal**,

- ▼ **Open** the Internet browser
- ▼ **Type** www.dadeschools.net

The **Dadeschools.net** page will display.

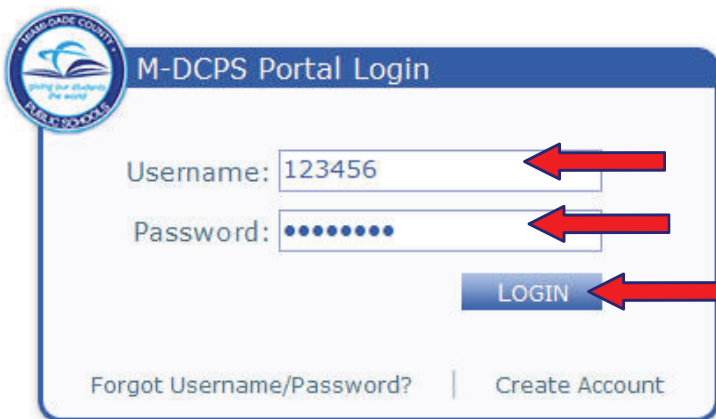
- ▼ **Click** **Portal** tab
- ▼ **Select** **Employees**

The **Log in** screen will display.

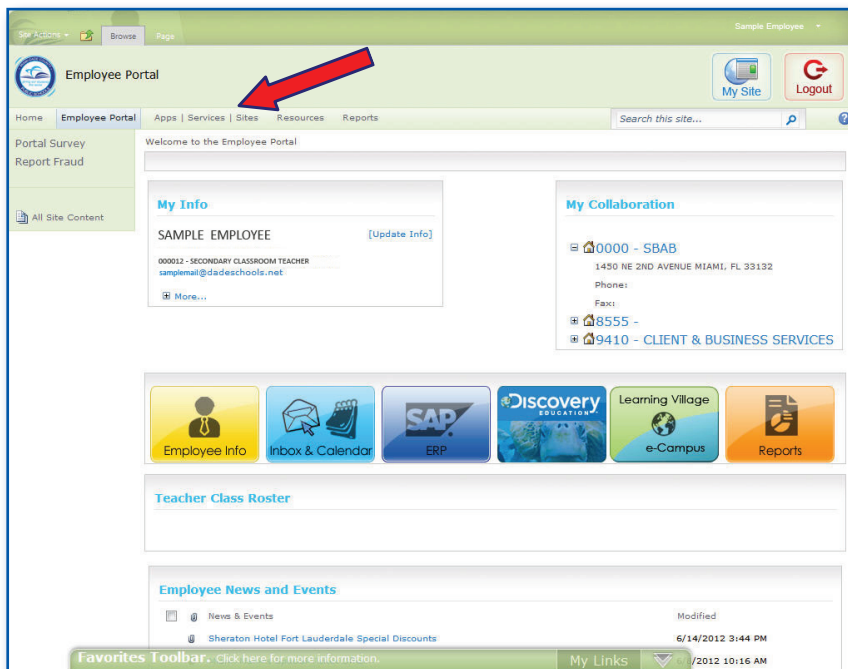


- ▼ **Type** your user name
- ▼ **Type** your password
- ▼ **Click** **LOGIN**

The **Employee Portal** page will display.

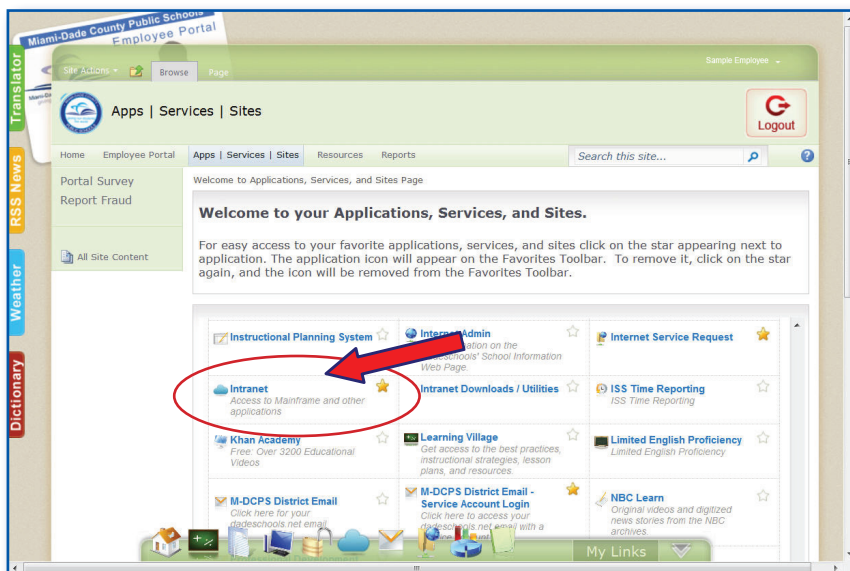


From the **Employee Portal** page,



▼ Click **Apps | Services | Sites** tab

The **Apps | Services | Sites** page will display.



▼ Click **Intranet (Access to the Mainframe and other applications)**

The **ITS Intranet Web Applications** page will display.

The **ITS Intranet Web Applications** page is divided into two sections. Users may access any of the options displayed. This user guide will provide instruction for using the **Control-D Web Report Viewer**.

Applications are dependent on user's authorization through RACF. User should see supervisor to obtain authorization.

Utilities & Links - Perform maintenance functions to change your password, School Board Agenda, M-DCPS letterhead templates, and RACF definitions.

From the **ITS Intranet Web Applications** page,

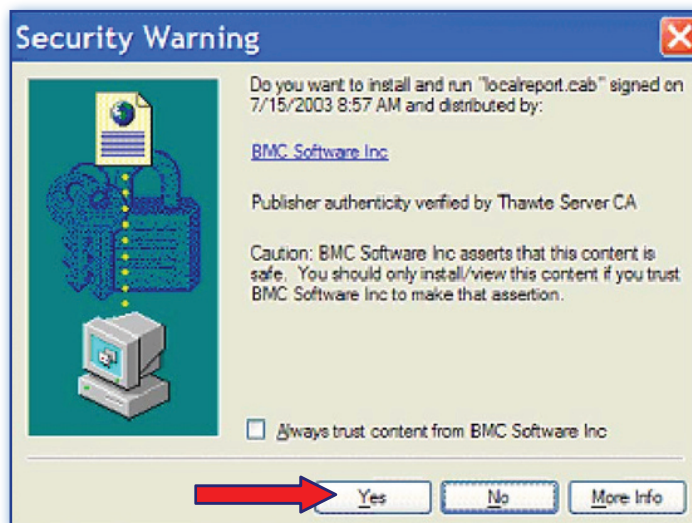


▼ Click **Control - D Web Report Viewer**

The **Control-D Report List** page will display.

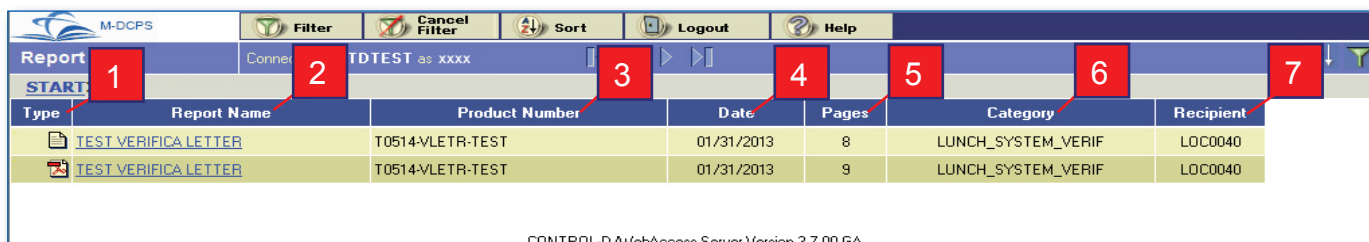
If you are a first time user, a security warning message will display when you access the application. Also if you have a new computer that does not have the BMC Software installed, the same warning message will display.

▼ Click **Yes** to install the software



Viewing the Report List

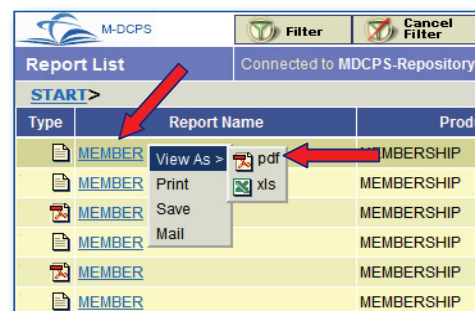
All reports for the logged on user's location will be displayed on this screen. The first 25 titles will be presented. Use the navigation arrows to request the next set of 25 report names.



1. **Type** AFP in pdf format reports (formatted reports - letters and forms) or text reports.
2. **Report Name** Report title.
3. **Product Number** Identification number assigned to report title.
4. **Date** Calendar date of report production.
5. **Pages** Total number of report pages.
6. **Category** Department description of report.
7. **Recipient** Location number.

To view a text report,

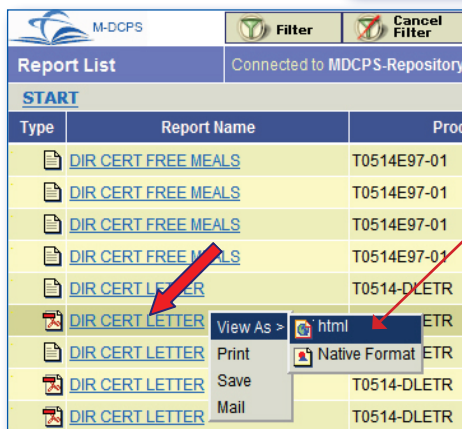
- ▼ Place the cursor over the report name to display a drop-down menu.
- ▼ **Scroll** to *View As* and select *PDF*



Reports over 500 pages should be viewed in Native format by clicking on the report name.

To view an AFP report in PDF format,

- ▼ **Click** on the report name
- Do not select html or Native format.



To view an AFP report, Do Not select html or Native format.

Viewing a Report

The selected report can be viewed, e-mailed, and/or printed. The toolbar enables additional viewing capabilities.

To view an individual report in the list,

Type	Report	Product Number	Date	Pages	Category	Recipient
	DROP-HOMEROOM-ATTEND		03/21/2013	3	DROP-T0515J60	LOC0000
	DROP-HOMEROOM-ATTEND		01/17/2013	1	DROP-T0515J60	LOC0000
	DROP-HOMEROOM-ATTEND	T0515P60-01	10/25/2012	1	DROP-T0515J60	LOC0000
	ELL UPD FROM CELLA	T05094701	06/27/2012	4	LEP-BATCH-T0509J45	LOC0000
	ELM PROF BKDWN STUD	T32204301	04/26/2013	13	CASE-ELM-PROF-BKDWN	LOC0000
	ELM PROF BKDWN STUD	T32204301	02/22/2013	14	CASE-ELM-PROF-BKDWN	LOC0000
	EMP MISSING PHONE	T0170281	10/01/2012	1	EMP_MISSING_PHONE	LOC0000
	ESE - FEFP CHANGES	P08150-01	06/15/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	06/08/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	06/01/2013	3	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/25/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/18/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/11/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/04/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/27/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/20/2013	3	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/13/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/06/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	03/23/2013	3	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	03/16/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	03/09/2013	2	IEP-DOM-TRACK-RPTS	LOC0000

- ▼ **Select** by placing the cursor over the **Report Name** to display a drop-down menu
- ▼ **Scroll** to **View As** and select **PDF**

The message to wait while the report opens will display on the page.

Please wait while the report opens.
A "Non text" report will be opened in a helper application.

If no helper application is associated with the report type, the Save dialog box will enable you to save the file to disk for later use.

The selected report will display.

The report toolbar menu has features to assist users in viewing the reports.

Return to Report List

Click to fill the page in the window.

HOMEROOM SECTION	STUDENTS	EX. ABS	UNEX. ABS	OUT SUS	% EX. ABS	% UNEX. ABS	OUT SUS	ABS
ASU	6	70	175	0	28.57	71.43	.00	245
GRA	5	21	11	0	65.63	34.38	.00	32
KIP	23	91	50	0	64.54	35.46	.00	141
KLO	20	112	86	0	56.57	43.43	.00	198
KRA	18	69	88	0	43.95	56.05	.00	157
KRE	27	95	75	0	55.88	44.12	.00	170
ORT	8	82	36	0	69.49	30.51	.00	118
PER	8	30	18	0	62.50	37.50	.00	48
VAL	10	12	27	0	30.77	69.23	.00	39
1AB	25	81	32	0	71.68	28.32	.00	113
1GO	16	39	28	0	58.21	41.79	.00	67
1NI	14	30	44	0	40.54	59.46	.00	74
1WI	14	44	31	0	58.67	41.33	.00	75
2DE	23	70	49	0	58.82	41.18	.00	119
2SC	23	83	50	0	62.41	37.59	.00	133
2MO	25	85	46	0	64.89	35.11	.00	131
2RY	23	78	42	0	65.00	35.00	.00	120
3CA	22	29	52	0	35.80	64.20	.00	81
3DO	28	99	68	0	59.28	40.72	.00	167
3FU	22	65	29	0	69.15	30.85	.00	94
3PA	24	57	70	0	44.88	55.12	.00	127
4GE	24	36	46	0	43.90	56.10	.00	82
4HR	18	32	13	0	71.11	28.89	.00	45
4LU	24	59	47	0	55.66	44.34	.00	106
4OC	24	54	36	0	60.00	40.00	.00	90
5BA	22	42	20	0	67.74	32.26	.00	62
5MA	20	27	33	0	45.00	55.00	.00	60
5ME	21	45	77	0	36.89	63.11	.00	122
5RO	21	31	52	0	37.35	62.65	.00	83
5UR	25	51	47	0	52.04	47.96	.00	98
TOTAL	583	1719	1478	0	53.77	46.23	.00	3197



Print reports



Email reports. This tool is not supported by all versions of Adobe. Save the file to the desktop as a pdf file and send as an attachment to a document for e-mail.



Search for a specific word or phrase throughout the report.



Use the **Hand tool** to view and move around all areas of the page.



Scroll and view various pages of a report.



The **Loupe tool** will magnify a portion of the report in a small window to see fine details.

Use the **Zoom In** and **Zoom Out** tools to magnify and reduce the view of a report.

Actual Page Size - 100% of the page which may not fit in the window.



Fill window - fill the window with each page.



Show page - resize the page to show one page at a time.

Note: Reports over 500 pages should be viewed in Native format. (See page 5). Reports greater than 6000 pages may result in a system failure. These reports should be viewed using REPT in the CICS system.

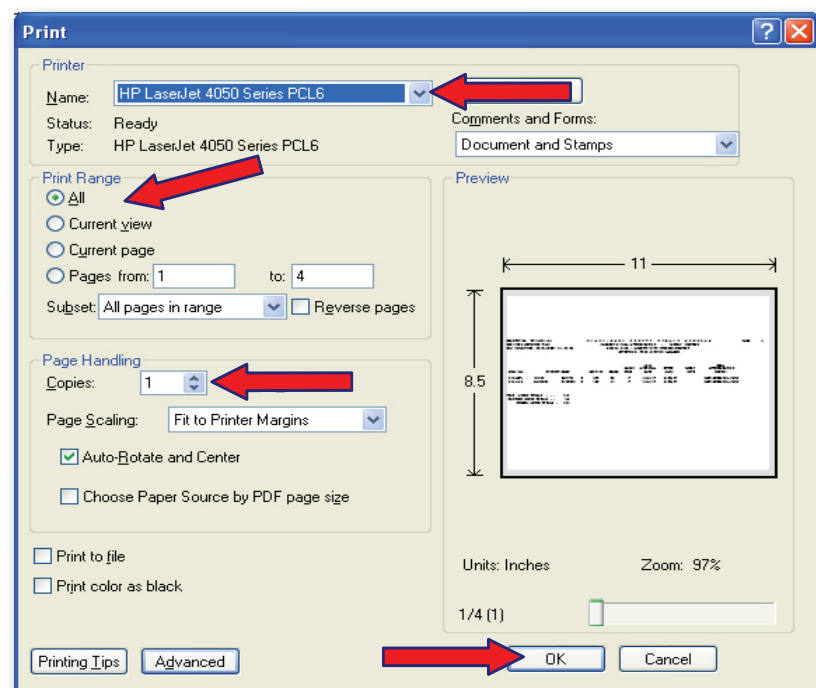
Printing a Report

Control-D Web reports (or selected pages) can be printed. Reports can be saved as a pdf file to a computer and sent as an attachment by e-mail.

On the **Report View** screen,

▼ **Select**  to display the Print window

On the **Print** window,



▼ **Verify** Printer ID
Print Range of pages to be printed (50 page limit)
Number of copies
Page orientation

▼ **Select** **OK**

Note: If your print window looks different from the example above, the look and feel of the Print window depends on the computer's Operating System.

Filtering the Report List

The filter is used to streamline the list of reports that will be presented. Filtering the report list is useful when the report list is very long and the user only needs to view a subset of the reports for their location.

The filter parameters will remain as specified throughout the duration of the session. The filtered list can be saved for future use or cancelled. A new filter can be selected to change the filter parameters.

To apply filter parameters, from the **Report List** screen,

The screenshot shows the 'Report List' interface. At the top, there is a toolbar with buttons for 'Filter', 'Cancel Filter', 'Sort', 'Logout', and 'Help'. A red arrow points to the 'Filter' button. Below the toolbar, the user is identified as 'SAMPLE EMPLOYEE' connected to 'MDCPS-Repository'. The main area displays a table of reports with columns for Type, Report Name, Product Number, Date, Pages, Category, and Recipient.

Type	Report Name	Product Number	Date	Pages	Category	Recipient
	AUTH APPL DIV 10	T0802E0102	07/09/2013	10	AUTH_APPLICATIONS	LOC9920
	CICS TERM/PRNT USERS	T1719008-02	06/19/2013	1	NETWORK-ANALYSIS	LOC9920
	CICS TERM/PRNT USERS	T1719008-02	06/26/2013	1	NETWORK-ANALYSIS	LOC9920
	CICS TERM/PRNT USERS	T1719008-02	07/03/2013	1	NETWORK-ANALYSIS	LOC9920
	CICS TERM/PRNT USERS	T1719008-02	07/10/2013	1	NETWORK-ANALYSIS	LOC9920
	CICS TERM/PRNT USERS	T1719008-02	07/17/2013	1	NETWORK-ANALYSIS	LOC9920
	BEYOND TIMELINE	T23136701	04/09/2013	3	FTE_META_T2313J67	LOC9920
	ON LINE REPORT / LOC	M81FS060-01	06/12/2013	9	FOOD-SCHOOL-RPT-10F2	LOC9925
	ON LINE REPORT / LOC	M81FS060-01	06/19/2013	1	FOOD-SCHOOL-RPT-10F2	LOC9925
	MGR FORECAST-SCH-JOB	M81FS105-01	06/19/2013	5	FOOD-SCHOOL-RPT-10F2	LOC9925
	MGR FORECAST-SCH-JOB	M81FS105-01	06/19/2013	6	FOOD-SCHOOL-RPT-10F2	LOC9925
	ON LINE REPORT / LOC	M81FS060-01	06/26/2013	2	FOOD-SCHOOL-RPT-10F2	LOC9925

▼ Select



The **Filter Report List** page will be displayed.

The **Filter Report List** page contains three tabs for defining filtering criteria. Any number of parameters from any or all of these screens may be used.

The screenshot shows the 'Filter Report List' interface. At the top, there's a title bar with a question mark icon. Below it, a 'Delete' button is labeled '5'. A 'Filter name:' dropdown menu is labeled '1'. A 'Save' button is labeled '4'. Below that, a dropdown menu for 'Include filtered reports from:' is labeled '2'. A 'Report Parameters' tab is labeled '3'. The main area contains input fields for 'Report Name:', 'Job Name:', 'Product Number:', 'Category:', and 'Recipient:'. A 'Report Status:' section has a checked 'Active' checkbox labeled '8'. At the bottom, there are 'Default' and 'Apply' buttons labeled '7' and '6' respectively.

- | | |
|-----------------------------|--|
| 1. Report Parameters | Specific report properties including report name and recipient (location number). |
| 2. Date & Time | Filter report criteria by date and time characteristics such as decollated (processed) date, ordered date or run date. A specific date range or period of time can also be filtered. |
| 3. Report Type | Text and AFP report types. <i>(See page 5)</i> |
| 4. Save | Saves a filter definition. |
| 5. Delete | Deletes a filter definition. |
| 6. Apply | Changes the report selection criteria according to parameters of the filter, displaying a new report list. |
| 7. Default | Restores all filter parameters to their default. |
| 8. Report Status | Active reports are displayed in Web Viewer. |

Filtering the Report List with Report Parameters

The **Report Parameters** tab is automatically selected when the **Filter** option is selected. Any or all of the displayed fields or parts of fields can be entered.

- | | |
|--------------------------|--|
| 1. Report Name | Report name or portion thereof; ex. STUDENT LOCATOR or portion STUD* or *LOCAT* . If the full report name is not entered, use * for the missing portions. |
| 2. Job Name | Not used. |
| 3. Product Number | Job number that produced the report; ex. T22* . |
| 4. Category | Category or major application name; ex. MSAF* . |
| 5. Recipient | Location number; ex. enter LOC9414 . User is authorized to view reports for their location only. |

On the **Filter Report List** screen with **Report Parameters** tab selected,

▼ **Type** the specific parameters to be filtered

▼ **Select** **Apply**

The **Filtered Report List** will be displayed.

Filtering the Report List with Date and Time

The report list can be filtered to display reports decollated by a specific date and time.

- | | |
|-------------------------|--|
| 1. Date Type | Decollated status. |
| 2. Date From: To | Enter a range of dates with format mm/dd/yyyy. |
| 3. Period | Pull down selection window of last number of days to be included in report filter. |
| 4. Time From: To | Time of decollation. Use only if the same report has been run several times on the same day. |
| 5. Filter Name | Saved filter definitions. |

From the **Filter Report List** on the **Date & Time** tab,

▼ **Select** the specific fields to be filtered

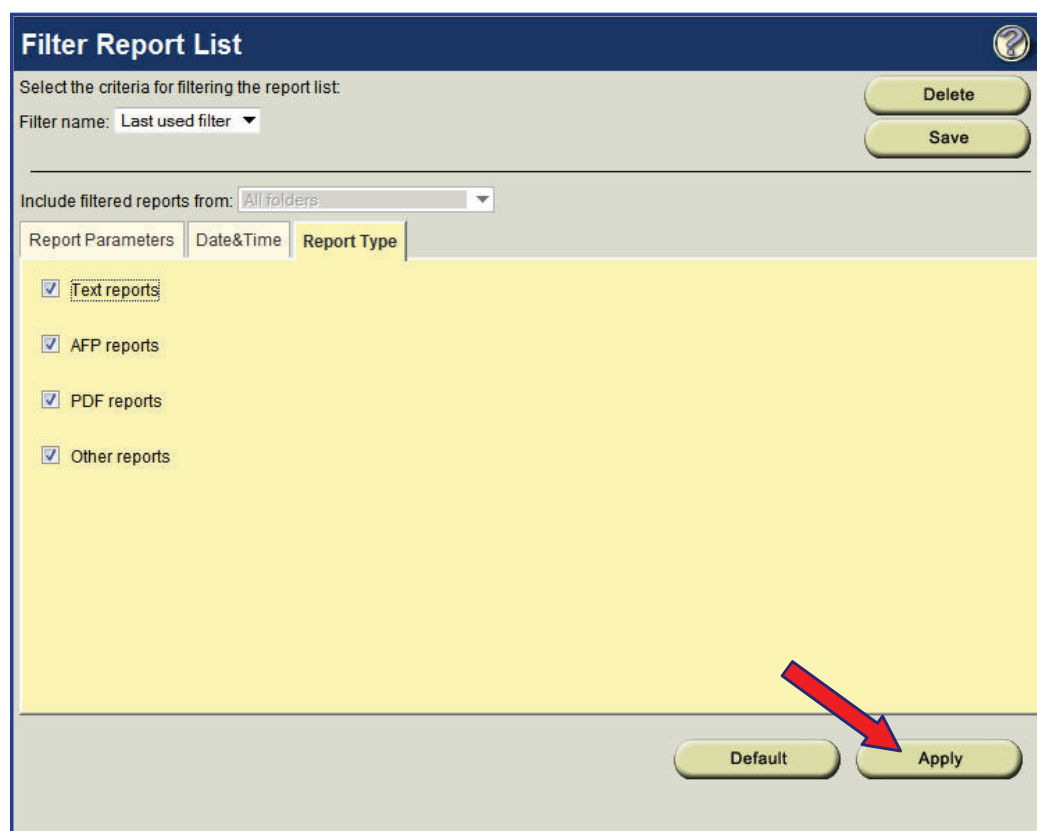
▼ **Select** **Apply**

The **Filtered Report List** will be displayed.

Filtering the Report List by Report Type

The **Control-D Web Viewer** supports text and AFP reports. The list of reports displayed can be filtered by report type. (See *Text or AFP icons on page 5*)

From the **Filter Report List** on the **Report Type** tab,



▼ **Deselect** Any report types not desired in the filtering process.

▼ **Select** **Apply**

The filtered report list will be displayed. Select a report to view, e-mail in pdf format, and/or print. (See *page 6*)

Viewing the Filtered Report List

The **Filtered Report List** will display all reports meeting the filtered criteria. Scroll to the right and to the bottom to view all information. Select the Cancel Filter to return to the main report list. The Filter icon on the right side of the screen denotes that the view is a filtered report list.

Type	Report Name	Product Number	Date	Count	Location	Location Code
	BREAKFAST MENU	M81FS400-01	09/04/2013	3	FOOD-SCHOOL-RPT-10F2	LOC9942
	MGR.FORECAST-SCH-JOB	M81FS105-01	09/04/2013	4	FOOD-SCHOOL-RPT-10F2	LOC9942
	LUNCH MENU WEB	M81FS400-02	09/04/2013	3	FOOD-SCHOOL-RPT-10F2	LOC9942
	STOREROOM ISSUE	M81FS110	09/04/2013	4	FOOD-SCHOOL-RPT-20F2	LOC9942
	SCHOOL ORDERS	M81FS054-02-SCH	09/04/2013	6	FOOD-SCHOOL-RPT-10F2	LOC9943
	ON LINE REPORT / LOC	M81FS060-01	09/04/2013	4	FOOD-SCHOOL-RPT-10F2	LOC9943
	BREAKFAST MENU	M81FS400-01	09/04/2013	3	FOOD-SCHOOL-RPT-10F2	LOC9943
	MGR.FORECAST-SCH-JOB	M81FS105-01	09/04/2013	4	FOOD-SCHOOL-RPT-10F2	LOC9943
	LUNCH MENU WEB	M81FS400-02	09/04/2013	3	FOOD-SCHOOL-RPT-10F2	LOC9943
	STOREROOM ISSUE	M81FS110	09/04/2013	3	FOOD-SCHOOL-RPT-20F2	LOC9943



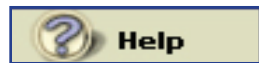
Cancel Filter: Cancels the filter criteria and causes an unfiltered list to appear.



Filter: Option for selection of specific criteria for viewing a reduced list of reports. Select to change filter parameters.



Logout: Terminates the **Control-D Web Report Viewer** session and returns user to the M-DCPS Intranet Web Applications screen.



Help: Activates online help system.



Navigation arrows: Arrow buttons enable access to alternate report sets (next 25 reports).



Sort: Assists the user in displaying the report list by sort criteria.

Using Search

The **Search** option enables you to search an entire report for a specified word or phrase.

From the **Report View** page on the left window pane,

▼ Click **Search icon**

The **Search** window pane will open.

The screenshot shows a web browser window displaying a report titled "MEMESE" from Miami-Dade County Public Schools. The report content is a table showing "CURRENT MEMBERSHIP AS OF 07/05/2013 BY SCHOOL AND GRADE". The table has columns for "SCHOOL", "TOTAL", "PK", "K", and grades 1 through 12. A search window is overlaid on the left side of the report, containing a text input field with the prompt "What word or phrase would you like to search for?", several checkboxes for search options (Whole words only, Case-Sensitive, Include Bookmarks, Include Comments), and a "Search" button. Red arrows and a circle highlight the search input field and the search button.

▼ **Type** word or phrase of text in the text field and specify any additional criteria by checking the applicable box(es).

▼ **Click** **Search**

If the search word or phrase is found, the first report page containing the match is displayed in the **Report View** window.

NOTE: The Search function may display differently depending on the version of Adobe Acrobat Reader installed in your computer. [Adobe Acrobat 8 was used to create the sample above.]

In the **Report View** window, the currently selected match is highlighted; subsequent matches are listed in the **Results** window.

The screenshot shows the MEMESE web viewer interface. At the top, there are navigation buttons: Print, Save, Send by Mail, Logout, and Help. Below this is a search bar with the text 'MEMESE' and a magnifying glass icon. The search results are displayed in a sidebar on the left, showing 'Looking For: Advanced in the current PDF document' and 'Results: 1 documents with 1 instances'. A red arrow points to the 'New Search' button. The main content area displays a table of school membership data for Miami-Dade County Public Schools, dated July 13, 2013. The table has columns for TAG, SCHOOL, TOTAL, PK, K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12. The first row of data is highlighted in blue, indicating it is the currently selected match. The table lists various elementary schools and their membership counts across different grade levels.

TAG	SCHOOL	TOTAL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12
0771	WILLIAM A CHAPMAN ELEM	73	9	9	7	7	14	12	17
0801	CITRUS GROVE ELEMENTARY	117	21	14	10	17	15	22	18
0891	CLAUDE PEPPER ELEMENTARY	150	47	10	14	16	23	22	18
0841	COCONUT GROVE ELEMENTARY	38	19	.	1	3	8	2	5
0851	COLONIAL DRIVE ELEMENTARY	37	2	2	2	7	10	5	9
0891	COMSTOCK ELEMENTARY	48	12	5	6	7	6	6	6
0851	BEVA KING COOPER ED CNTR	107	4	3	.	4	6	2	6	6	6	11	9	12	4	14
0950	AVENTURA CITY OF EXCELLENCE	43	.	5	3	3	5	8	9	2	4	4
0961	CORAL GABLES FRFP ACADEMY	63	.	4	3	5	10	4	6	13	14	4
1001	CORAL PARK ELEMENTARY	141	14	19	22	14	16	21	35
CHARTER	1010 THE CHERRY SCH AT WAYERSTONE	37	.	.	2	3	5	7	20
CHARTER	1014 ADVANCE LEARNING CHARTER	17	.	2	1	2	4	4	4
CHARTER	1017 WATER ACAD OF INTL STUDIES	14	.	3	.	1	4	3	3
CHARTER	1020 YOUTH CO-OP CHARTER SCHOOL	17	.	.	2	4	2	1	1	3	3	1
1041	CORAL REEF ELEMENTARY	105	1	15	12	11	17	23	26
CHARTER	1040 SO FL AUTISM CHARTER SCHL	139	.	8	9	12	22	18	9	13	12	9	10	8	9	.
1081	CORAL-HERNIMAN ELEMENTARY	30	.	4	1	2	8	6	9
1121	CORAL WAY K-8 CENTER	172	7	4	10	10	30	24	27	16	19	25
1161	CRESTVIEW ELEMENTARY	60	1	9	11	6	11	11	11
1241	CUTLER RIDGE ELEMENTARY	111	2	8	11	12	30	26	22
1281	CYPRESS ELEMENTARY	30	.	3	3	6	7	7	4
1331	DEVON ALBE K-8 CENTER	137	2	8	10	12	14	24	11	26	14	15
1361	FREDERICK DOUGLASS ELEM	14	3	1	2	.	2	2	4
1371	MARJORIE STONEMAN DOUGLAS	91	5	11	8	10	18	17	22
1401	CHARLES R DREW ELEMENTARY	25	.	5	2	1	2	3	5	7
1441	PAUL LAURENCE DUNBAR ELEM	50	3	7	8	11	9	4	7	1
1481	JOHN G DUPUIS ELEMENTARY	59	9	8	3	7	13	10	9
1521	AMELIA EARHART ELEMENTARY	116	22	12	5	14	20	19	24
1561	EARLINGTON HEIGHTS ELEM	35	.	2	6	3	6	14	4
1601	EDISON PARK ELEMENTARY	68	.	6	8	8	13	11	11	11
1641	EMERSON ELEMENTARY	26	.	2	3	2	7	4	8
1681	LILLIE C EVANS K-8 CENTER	33	.	3	1	1	4	7	7	5	1	4
1691	CHRISTINA M EVE ELEMENTARY	74	3	10	12	11	10	14	14
1721	EVERGLADES K-8 CENTER	173	19	14	16	16	14	24	16	16	27	12
1761	DAVID FAIRCHILD ELEMENTARY	59	2	11	13	6	10	9	8
1801	FAIRLAWN ELEMENTARY	52	.	6	3	8	8	16	11
1811	DANTE B FASCELL ELEMENTARY	58	1	12	8	10	7	9	11
1841	FLAGAMI ELEMENTARY	69	4	4	9	14	12	12	14
1881	HENRY M FLAGLER ELEMENTARY	41	14	3	1	7	4	5	7
1921	FLAMINGO ELEMENTARY	48	.	4	7	3	13	9	12
1901	FLORIDA CITY ELEMENTARY	77	2	4	7	11	19	15	19
2003	BRIDGEPOINT ACADEMY	2	.	1	.	.	1
CHARTER	2006 RICHARD ALLEN LEAD ACADEMY	2	1	1
CHARTER	2007 SOMERSET ACADEMY ELEM (SMC)	13	.	1	1	4	2	4	1
CHARTER	2012 SOMERSET ARTS ACADEMY	15	.	.	2	.	5	6	2
CHARTER	2011 BRIDGEPOINT ACADEMY GREATER	9	.	1	3	2	1	.	1
2021	GLORIA FLOYD ELEMENTARY	102	15	17	9	16	13	15	17
2041	BENJAMIN FRANKLIN K-8 CNTR	44	.	2	2	3	6	10	9	9	3
2060	THE GIBSON CHARTER SCHOOL	9	2	1	3	1	2
2081	FULFORD ELEMENTARY	30	.	4	2	5	5	7	7

To clear a previously defined search criteria,

▼ Click **New Search**

Logout

To Logout of the Control-D Web Report Viewer,

Type	Report Name	Product Number	Date	Pages	Category	Recipient
	ELM PROF BKDWN STUD	T32204301	04/26/2013	13	CASE-ELM-PROF-BKDWN	LOC0000
	ELM PROF BKDWN STUD	T32204301	02/22/2013	14	CASE-ELM-PROF-BKDWN	LOC0000
	EMP MISSING PHONE	T0170281	10/01/2012	1	EMP_MISSING_PHONE	LOC0000
	ESE - FEFP CHANGES	P08150-01	06/15/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	06/08/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	06/01/2013	3	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/25/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/18/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/11/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	05/04/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/27/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/20/2013	3	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/13/2013	2	IEP-DOM-TRACK-RPTS	LOC0000
	ESE - FEFP CHANGES	P08150-01	04/06/2013	2	IEP-DOM-TRACK-RPTS	LOC0000

▼ Select **Logout**

The **Logout** process will return the user to the **ITS Intranet Web Applications** page.

log off my applications employee directory Information Technology Services

intranet web applications

Friday, May 10, 2013 @ 11:22 AM
Good Morning,
Sample Employee

your applications

- Contractors Evaluation - School Site Admin
- Control-D Web Report Viewer
- Dade Partners
- Dadeschools Distribution List Mgmt
- Data In Your Hands
- Job Descriptions On The Web
- M-DCPS Weekly Briefings
- Mainframe Terminal Sessions
- Metro-Dade ITD
- Northwest Regional Data Center
- Property Control Download
- Summer School Transportation
- Teacher Exit Interview
- Transportation Routing System

utilities & links

- Change Your Password
- Future School Scheduling Reports
- M-DCPS Letterhead Templates
- RACF Definitions
- School Board Agenda

log off

▼ Select **Log off** to close the M-DCPS Intranet



Whom to Contact for Assistance

For additional assistance with Control-D Web Viewer, please submit a HEAT Self Service incident request at: <http://selfservice.dadeschools.net>.

HEAT Self Service [Help](#)

Login

Please be aware that due to reduction in staff, incidents submitted via HEAT Self Service will be assigned systematically based upon the category selected when you submit your new service request. The incident's complexity and the staff required will determine the timeframe necessary to resolve the incident.

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